**MINUTES OF THE MEETING OF**

**ELLESBOROUGH PARISH COUNCIL HELD**

**ON MONDAY 18th SEPTEMBER 2023 AT 7.30PM**

Present: Councillors:

 M.McGrail, D.Hares, M. Glover, S Withey, D Panikkar H Holman

 Co-opted J Hamer

 Parish Clerk: J. McKeown

PC Lee Turner was present by invitation.

11 members of the public were in attendance.

 **Action**

**Item 6.1 Dunsmore Councillor Vacancy –** Mr Julian Hamer was co-opted onto Ellesborough Parish Council, and in the presence of the Clerk and existing councillors, signed off a Register of Interests and Acceptance of Office paperwork.

**Item 6.2 Apologies** None

**Item 6.3 Open Forum.** The following points were raised: -

* Tennis court in Dunsmore - planning issues were discussed.
* A site inspection of the same was discussed.
* Crash barriers on North Lee Lane near the crossing to be followed up. **DP**
* Overlooking of Hastoe Affordable Housing properties and hedge frontage raised.
* S106 Hastoe Affordable Housing can take primacy over Bucks Home Choice.
* Great Missenden cascade for Hastoe Affordable Housing was questioned.
* Management of the hedge frontage at Home close farm site discussed.
* Children’s playground future expenditure was questioned.

**Item 6.4 Declarations of Interest**. Councillor Withey declared an interest in Hastoe Affordable Housing. No other interests declared.

**Item 6.5 Minutes.** The minutes of Parish Council Meeting held on the 17th of July 2023 and the EGM held on 21st August 2023 were unanimously approved and signed by the Chairman.

**Item 6.6 Road Safety Issues.**

* PC Lee Turner addressed the meeting during open forum and discussed how Speedwatch data is used. This included how letters are sent out to offenders, and how Speedwatch has decreased offences from 16.98% to 11% in the past year. He also suggested when using MVAS (mobile vehicle activated signs) they should display speed recorded and be moved (within approved sites) regularly.
* Councillor Panikkar told the meeting that Jackie Binning of NWCCB has now approved the purchase of the MVAS units subject to a site plan showing potential location. **DP**
* A speed survey has been carried out on Chalkshire Road – results not yet received **DP**
* Community Speedwatch notices to be distributed **DP**
* Councillor McGrail wrote to Bucks Council on 21st August to request an application for yellow lines on Chalkshire Road along the frontage of the Hastoe Affordable Housing site but have yet to receive an answer. Clerk to follow up **JMcK**

**Item 6.6.1 Coombe Hill Car Park** Councillor Hares stated that Parking Enforcement need to follow this up to discuss any mitigating circumstances of car park charging e.g., cars parking on the road to avoid payment.

**Item 6.6.2 Bus stop hardstanding A4010** Clerk has spoken to Network Rail, Bucks Council and EKFB but none have offered funding. BC have however subjectively agreed to locate a grit bin at the junction to give traffic assistance should there be a harsh winter, as there is currently only one exit from North Lee Lane. This would need to be funded by the Parish Council at a cost of £450 plus £100 to fill it up each time. Councillor Panikkar to follow this up with James Tunnard and also get a timeline to achieve it before winter arrives **DP**

**Item 6.7 Recreational Facilities**

* Risborough rangers are back using the recreation grounds. Clerk to raise an invoice for £500 (£450 last year). **JMcK**
* The annual playground inspection is due in October.
* There is currently an allotment vacancy for Plot No.7. Clerk to advertise on Parish updates. **JMcK**

**Item 6.7.1 Website content** Russel Arms content to be provided to the Clerk **MG**

**Item 6.8 Finance.** The savings and current account balances as per the reconciliation statements of 31/08/2023 were £25815.46 and £12036.27 respectively and were checked and signed off by Councillor Glover.

The following payments made since the last meeting were approved:

800346 £106.40 New recreation ground pedestrian gate installed July 2023.

800347 £350.00 Permissive footpath signs erected July 2023

800348 £84.00 Laptop repair Wendover Computers

800349 £800.00 Ellesborough Magazine Donation

800350 £500.00 Wendover Dementia Support donation

800351 £500.00 Chilterns Neuro Centre donation

800352 £499.98 New laptop for Clerk August 2023

800353 £705.95 Grass cutting August 2023

800354 £300.00 Wendover Computers laptop setup

800355 £252.00 PKF Littlejohn 2023 AGAR audit fee

800356 £849.50 Grass cutting August 2023

800357 £243.86 Clerk’s expenses July – September 10th, 2023.

**Item 6.9 Planning.** Councillor McGrail circulated a summary report prior to the meeting – apart from a tennis court application in Dunsmore no other actions required. Site visit to Dunsmore to be arranged. **MM**

**Item 6.10 Affordable Housing.** Councillor Hares proposed a vote on the S106 wording as follows: -

"That it will be upon completion of the Development and at all times subsequently allocate the Affordable Units (and shall not refuse to allocate an Affordable Housing Unit to any person solely on the grounds that in the view of the owner the Affordable Housing units available is larger than or otherwise in excess of the needs of that person) only to Eligible Persons who are considered by the Owner to be in need of Affordable Housing and who in descending order of preference:

1. Live in the Parish of Ellesborough for at least the last 2 years
2. Work in the Parish of Ellesborough for the last 2 years
3. Have a close family (parent/sibling/Grandparent) connection with someone living in the Parish of Ellesborough for the last 5 years.
4. Have lived in the Parish of Ellesborough but needed to move away within the last 5 years due to the lack of affordable housing.
5. Single people that meet the criteria above

The points above will then cascade out to the neighbouring parish to repeat points 1-4 (Great and Little Kimble, Great Hampden and Great Missenden), after this connection criteria have been explored the homes will become general let."

The vote was carried unanimously subject to one question from Councillor Hamer that “should a shared ownership property struggle to find a tenant that it may be let as rented in the interim?” Councillor Hares to follow up with Eddie Bacon of Hastoe affordable housing. Councillor Withey did not take part in the vote due to a conflict of interest. **DH**

**Item 6.11 Clerks Report, Correspondence, Circulars and Consultation Documents**

**Item 6.11.1 Bucks Council Grass Cutting Devolution** – Clerk to draw up the contract for the next five years to be signed off by the next meeting. **JMcK**

**Item 6.11.2 Terrick Roundabout** Clerk has received a complaint about the condition of this roundabout – keep left sign damaged, overgrown, and dirty. Councillor Panikkar to contact Fix-My- Street to action improvements **DP**

**Item 6.11.3 Budget for 2024/2025** Clerk will be drawing up a draft budget for discussion at the next meeting. Please advise Clerk of any budget suggestions for this **EPC**

**Item 6.12 Dunsmore.**

* Councillor Hamer stated that the pond is recovering well although it may be leaking as it appears to only fill partially.
* Councillor Hamer noted that a number of stiles in the Dunsmore area are broken or damaged and may need maintenance or replacement. Follow up using a map **JH/DH**

**Item 6.13. HS2.** New bailey bridge work completed early so Risborough Road closures no longer required.

**Item 6.14 Fields in Trust.** Councillor McGrail suggested he is considering changing solicitor as progress had been very slow **MM**

**Item 6.15 Tree planting Mr G Bird –**Ellesborough trust have agreed to fund this so EPC just need to agree a spot to plant it. **DP**

**Item 6.16 Dog Waste Bins** Two new bins need locations agreed preferably using “what three words” to give exact sites. One site agreed already with Councillor Hares **-** Second site to be provided by Councillor Glover **MG**

**Item 6.17 Bugler** In the absence of a bugler for this year’s Remembrance Day it was suggested that we use a recorded “Last Post” and “Reveille.” Councillor Glover to arrange **MG**

**Item 6.18 Matters of report** None declared.

 **Next Meeting** The next meeting will be held at Dunsmore Parish Hall on Monday 20th November 2023 at 7.30pm. Please note there is limited parking at this venue so car share if possible.

The meeting closed at 21.10 hrs.

Signed

M McGrail

Chairman

Ellesborough Parish Council